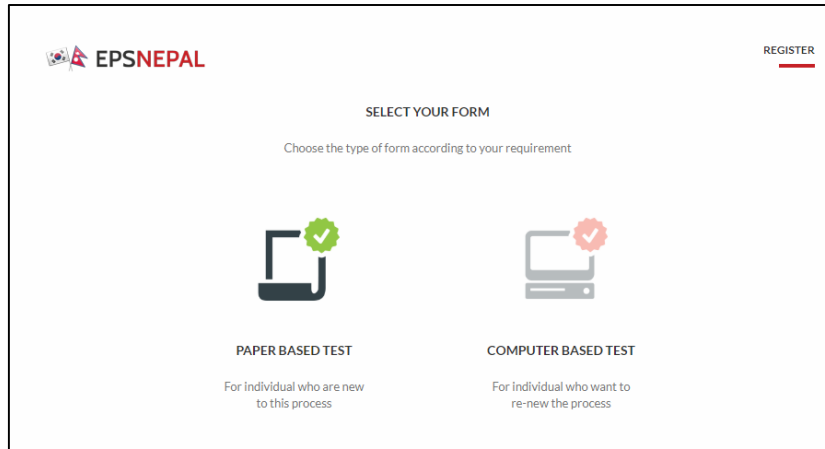


## To do the transaction for EPS customer need to browse the below URL:

<https://eoers.epsnepal.gov.np>

### 1. REGISTER

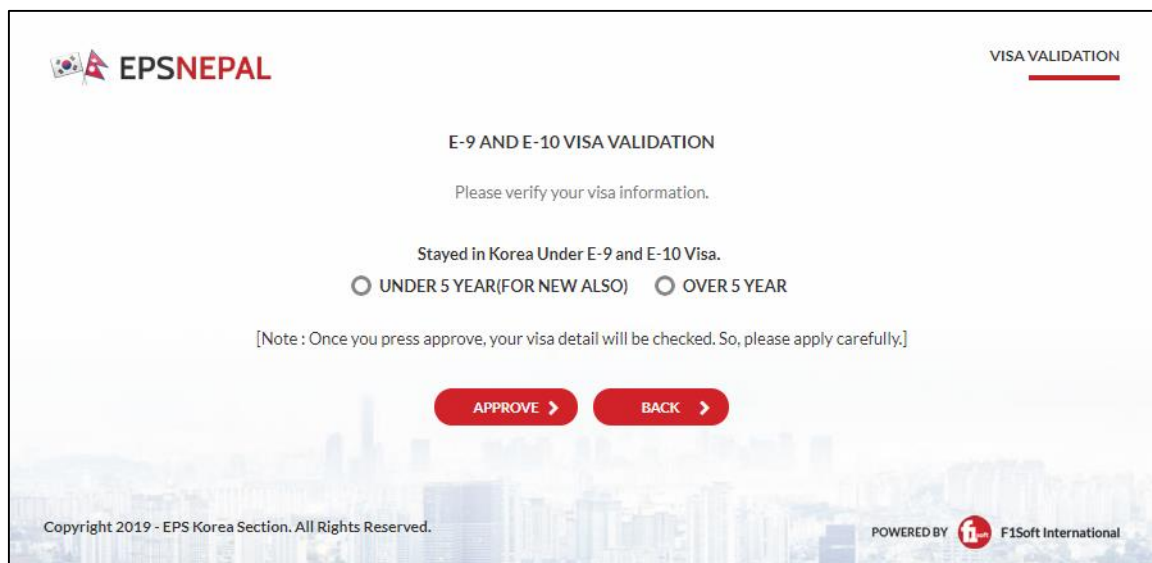
Following page opens after browsing above URL and clicks **Paper based Test** for now.



The screenshot shows the EPSNEPAL registration interface. At the top left is the EPSNEPAL logo, and at the top right is a 'REGISTER' link. The main heading is 'SELECT YOUR FORM' with a sub-instruction: 'Choose the type of form according to your requirement'. There are two options: 'PAPER BASED TEST' (indicated by a green checkmark icon) and 'COMPUTER BASED TEST' (indicated by a red checkmark icon). Below each option is a brief description: 'For individual who are new to this process' for the paper-based test and 'For individual who want to re-new the process' for the computer-based test.

### 2. VISA Validation

After that below page displays where customer need to verify VISA Validation. Select **Under 5 year** or **Over 5 years** And click **Approve**.

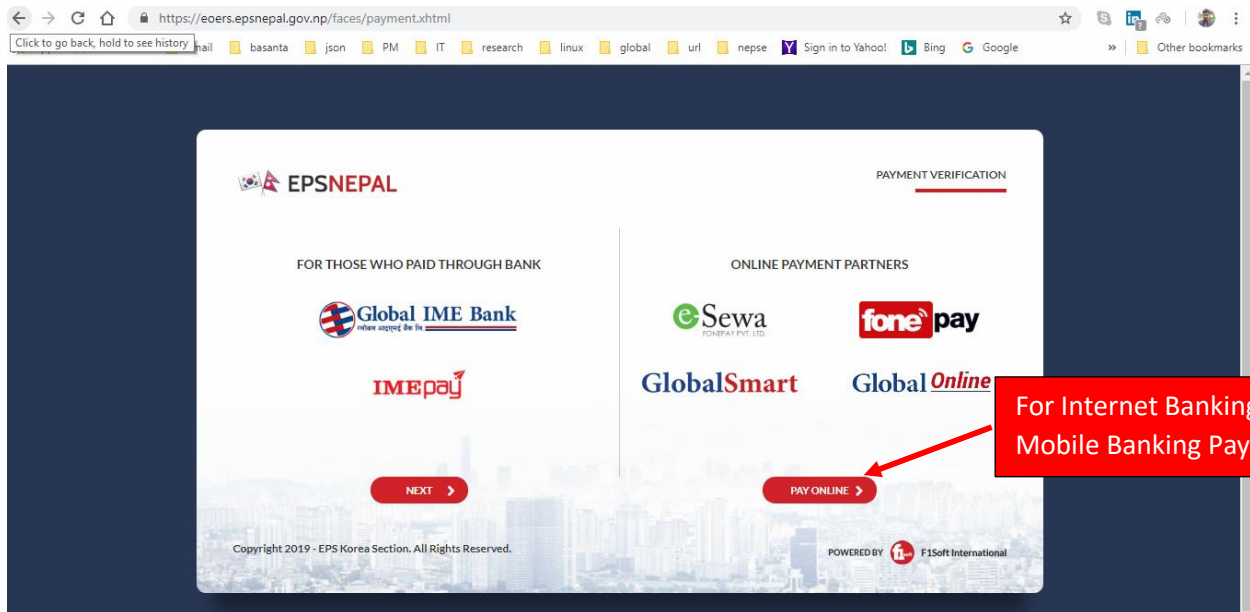


The screenshot shows the VISA Validation page on the EPSNEPAL portal. At the top left is the EPSNEPAL logo, and at the top right is a 'VISA VALIDATION' link. The main heading is 'E-9 AND E-10 VISA VALIDATION' with a sub-instruction: 'Please verify your visa information.' Below this, it states 'Stayed in Korea Under E-9 and E-10 Visa.' There are two radio button options: 'UNDER 5 YEAR(FOR NEW ALSO)' and 'OVER 5 YEAR'. A note below the options reads: '[Note : Once you press approve, your visa detail will be checked. So, please apply carefully.]'. At the bottom, there are two red buttons: 'APPROVE >' and 'BACK >'. The footer contains the text 'Copyright 2019 - EPS Korea Section. All Rights Reserved.' and 'POWERED BY F1Soft International' with the F1Soft logo.

### 3. Selection of Payment Verification or Online Payment Method

If customer already paid fee with counter then clicks **NEXT**.

If customer need to pay through Internet Banking and Mobile Banking, need to click **PAY ONLINE**



### 4. After Selecting PAY ONLINE customer need to enter **Mobile Number and Passport Number**.

The screenshot shows the "ONLINE PAYMENT" form on the EPSNEPAL website. The form includes the EPSNEPAL logo and the title "ONLINE PAYMENT".

There are two input fields: "Mobile Number" with the value "9841236584" and "Passport Number" with the value "1234568".

Below the input fields is the heading "PAY WITH" and logos for Sewa, fone pay, GlobalSmart, and Global Online. A red arrow points from a red callout box to the Global Online logo.

A red callout box on the right side of the page contains the text: "For Internet Banking Payment".

At the bottom of the form is a red "CANCEL >" button.

- After clicking GlobalSmart, below page displays where Customer need to enter **Registered Mobile Number** and **Login Password** of Mobile Banking and submit.

Global IME Bank Global Online

नेपालीको लागि यहाँ क्लिक गर्नुहोस्

## Global Online Login

Username:

Password:

Use virtual keyboard for password (Recommended)

**Important Security Notice**

Ensure following before logging in

1. URL address on the address bar of your internet browser begins with <https://globalonline.globalimebank.com.np>
2. Do not enter login or other sensitive information in any pop up window.
3. You have verified the security certificate by clicking on the padlock icon of your internet browser.

- After entering username and password OTP is send to registered Mobile no:  
Enter OTP code and click **Pay** button for confirming payment.

**E-Payment for EPS PAYMENT**

**Balance : 6,230.10**

User Name : **khatribasanta@gmail.com**

Order Id : **56346308**

From Account :

Payment Amount : **24.00**

Total Amount (NPR): **24**

Transaction Password :

Transaction Information	
Maximum Amount Per Transaction	5,000.00
Maximum Transaction Amount Per Day	100,000.00

## 7. Payment Verification.

After OTP is verified Following screen is displayed with **Payment Successful** Message. Click **NEXT** for uploading document.

EPSNEPAL

PAYMENT VERIFICATION

✓ Payment done successfully. Please click next to fill form.

Passport Number : 12345678

Mobile Number : 9849104636

NEXT >

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8. Clicking **NEXT** will take to the below page.

Clicking **CHOOSE** Customer need to **Upload Scanned Passport image**.

EPSNEPAL

UPLOAD PASSPORT

3. UPLOAD YOUR PASSPORT

Upload a scan of your Passport for your age verification.

+ CHOOSE

Please upload photo of the type JPEG only

Instructions for uploading your passport.

1. Inorder for automatically reading of the passport information, please upload the passport image having the dip of 250 (optional).
2. Upload the passport image by scanning the full lower part of the passport as shown below (mandatory) :

**Form Details Entry, Photo Upload, contact no, email etc.**

**After Filling and Submitting all the detail Admin Card is sent to provided email during form submission.**

**If any doubt/issues in form fill up, video from below link will be useful:**

<https://www.youtube.com/watch?v=glm1p07UpPQ>