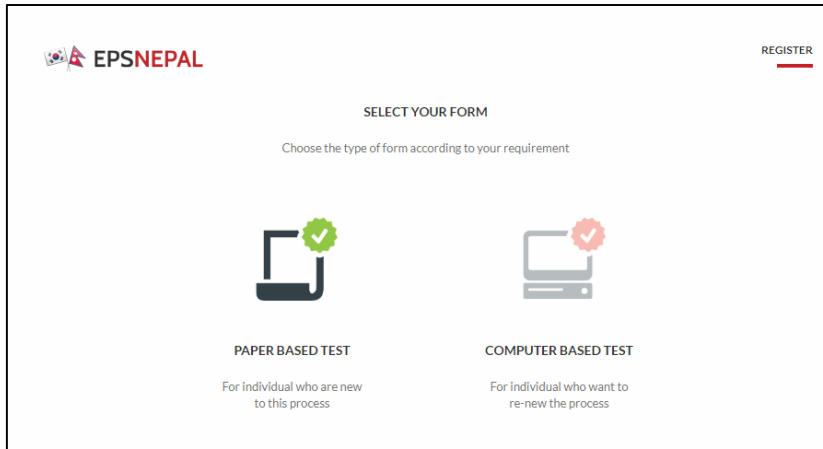


To do the transaction for EPS customer need to browse the below URL:

<https://eoers.epsnepal.gov.np>

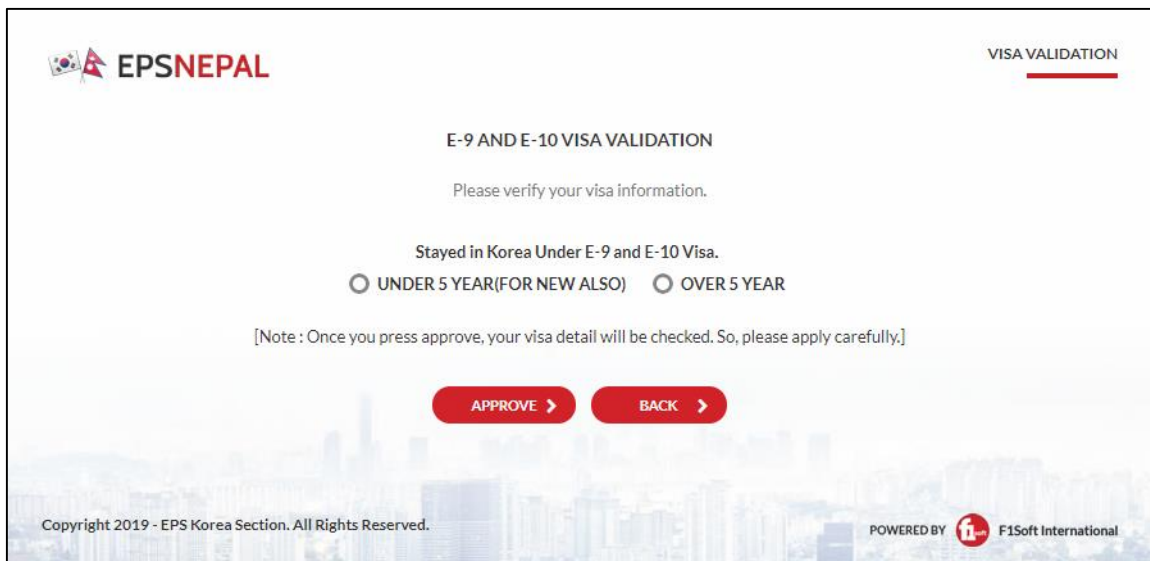
1. REGISTER

Following page opens after browsing above URL and clicks **Paper based Test** for now.



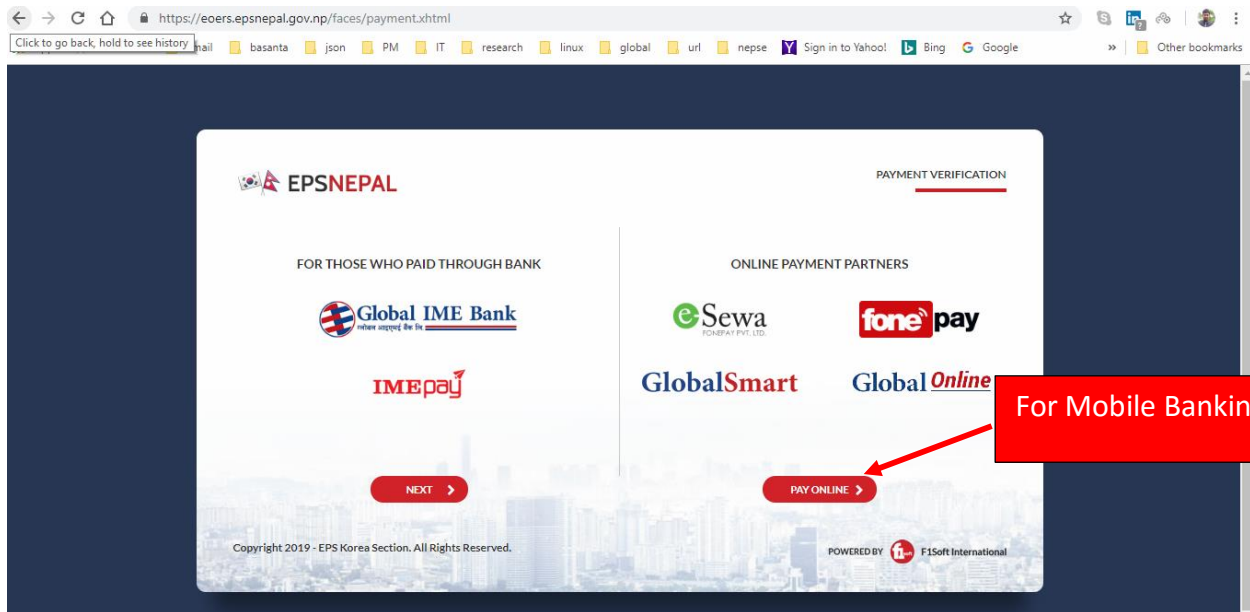
2. VISA Validation

After that below page displays where customer need to verify VISA Validation. Select **Under 5 year** or **Over 5 years** And click **Approve**.

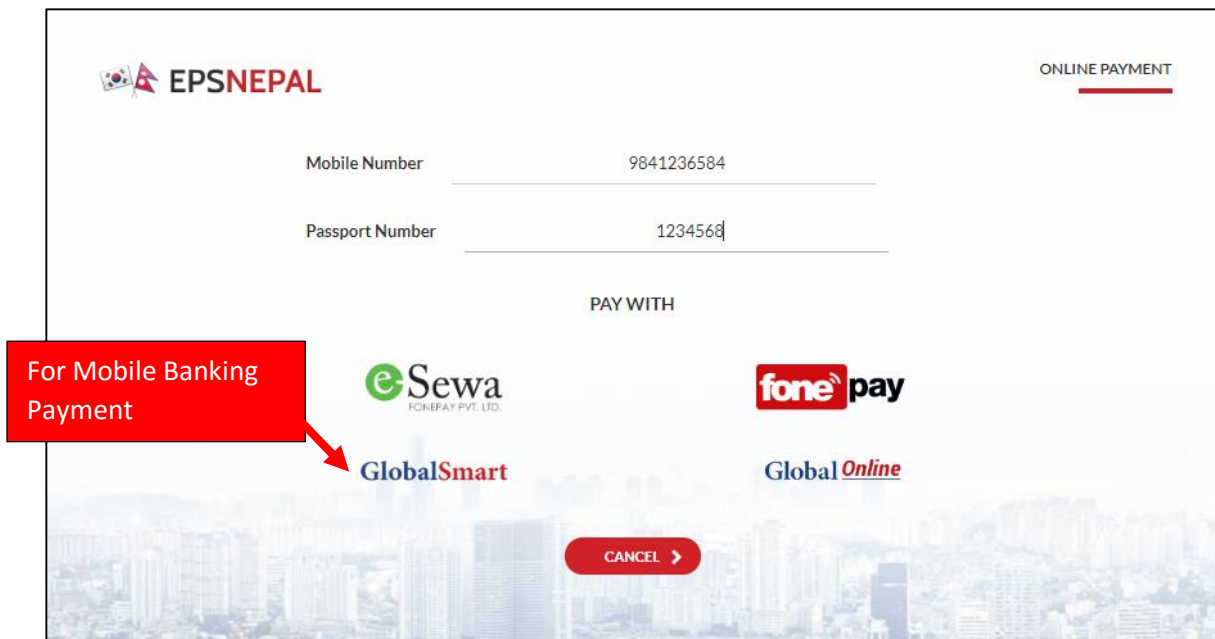


3. Selection of Payment Verification or Online Payment Method

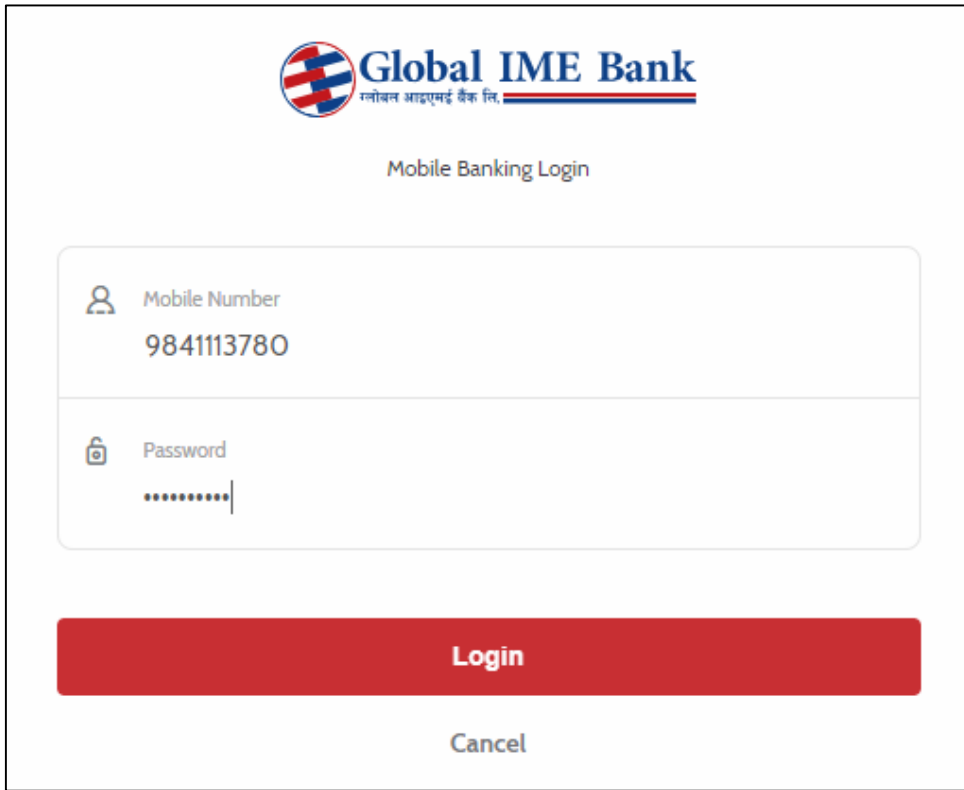
If customer need to pay through Internet Banking or Mobile Banking then need to click **PAY ONLINE**



4. After Selecting PAY ONLINE customer need to enter **Mobile Number and Passport Number.**

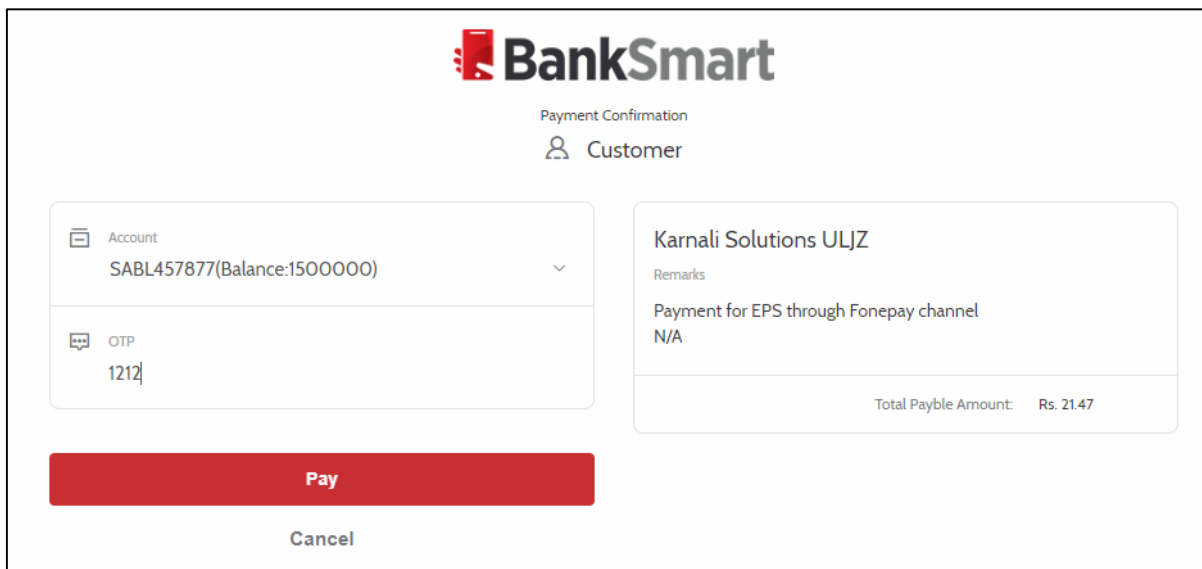


5. After clicking GlobalSmart Below page displays where Customer need to enter **Registered Mobile Number** and **Login Password** of Mobile Banking and submit.



The screenshot shows the 'Global IME Bank' mobile banking login interface. At the top, the bank's logo and name are displayed, along with the text 'Mobile Banking Login'. Below this, there are two input fields: 'Mobile Number' with the value '9841113780' and 'Password' with masked characters. A red 'Login' button is positioned below the fields, and a 'Cancel' link is located at the bottom center.

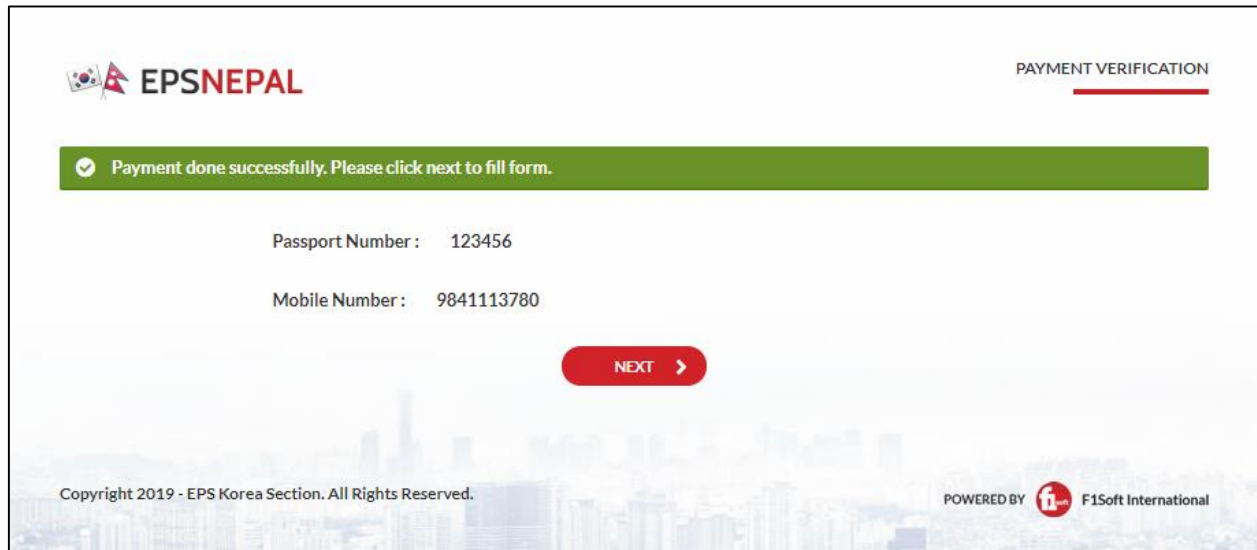
6. After entering username and password OTP is send to registered Mobile no:
Enter OTP code and click **Pay** button for conforming payment.



The screenshot displays the 'BankSmart' payment confirmation screen. The title 'BankSmart' is at the top, followed by 'Payment Confirmation' and 'Customer'. The screen is divided into two main sections. The left section shows the selected account: 'SABL457877(Balance:1500000)' and the entered OTP: '1212'. The right section shows the merchant name 'Karnali Solutions ULJZ' and the remarks 'Payment for EPS through Fonepay channel N/A'. At the bottom right, the 'Total Payble Amount' is listed as 'Rs. 21.47'. A red 'Pay' button is located at the bottom left, and a 'Cancel' link is at the bottom center.

7. Payment Verification.

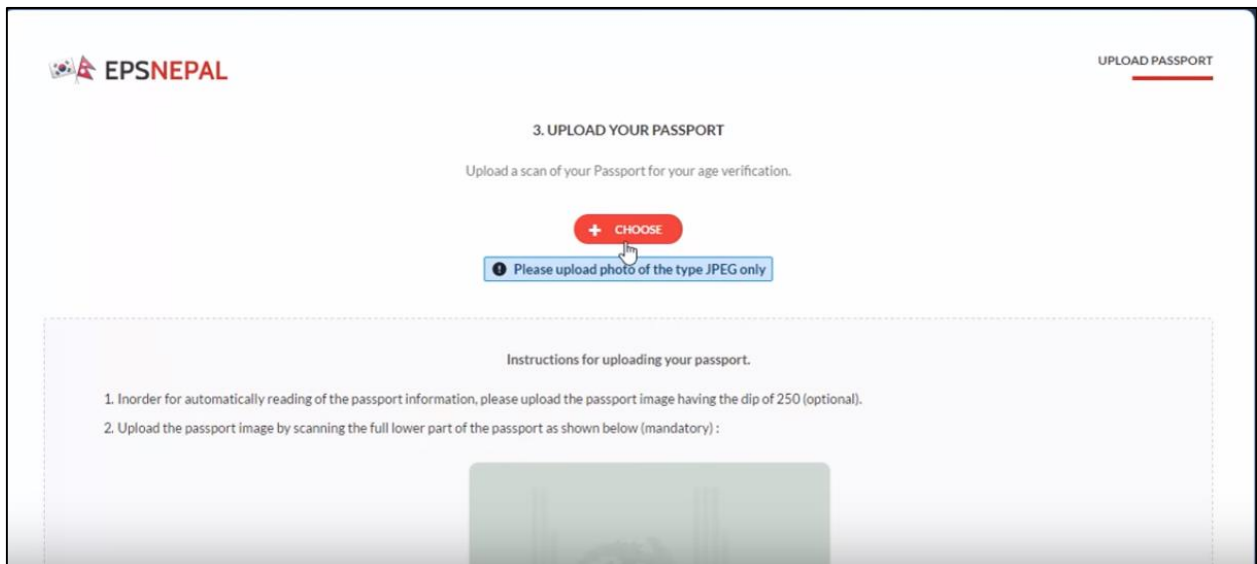
After OTP is verified Following screen is displayed with **Payment Successful** Message. Click **NEXT** for uploading document.



The screenshot shows the EPSNEPAL Payment Verification screen. At the top left is the EPSNEPAL logo. At the top right, it says "PAYMENT VERIFICATION". A green banner at the top contains a checkmark icon and the text "Payment done successfully. Please click next to fill form." Below this, the fields "Passport Number : 123456" and "Mobile Number : 9841113780" are displayed. A red "NEXT >" button is centered below the fields. At the bottom left, it says "Copyright 2019 - EPS Korea Section. All Rights Reserved." and at the bottom right, it says "POWERED BY F1Soft International" with a logo.

8. Clicking NEXT will take to the below page.

Clicking **CHOOSE** Customer need to **Upload Scanned Passport image**.



The screenshot shows the EPSNEPAL Upload Passport screen. At the top left is the EPSNEPAL logo. At the top right, it says "UPLOAD PASSPORT". The main heading is "3. UPLOAD YOUR PASSPORT" with the instruction "Upload a scan of your Passport for your age verification." Below this is a red "+ CHOOSE" button. A blue tooltip box points to the button with the text "Please upload photo of the type JPEG only". Below the button is a section titled "Instructions for uploading your passport." with two numbered instructions: "1. In order for automatically reading of the passport information, please upload the passport image having the dip of 250 (optional)." and "2. Upload the passport image by scanning the full lower part of the passport as shown below (mandatory):". A blurred image of a passport is shown at the bottom.

Form Details Entry, Photo Upload, contact no, email etc.

After Filling and Submitting all the detail Admin Card is sent to provided email during form submission.

If any doubt/issues in form fill up, video from below link will be useful:

<https://www.youtube.com/watch?v=glm1p07UpPQ>