

To do the transaction for EPS customer need to browse the below URL:

<https://eoers.epsnepal.gov.np>

1. REGISTER

Following page opens after browsing above URL and clicks **Paper based Test** for now.

The screenshot shows the EPSNEPAL registration interface. At the top left is the EPSNEPAL logo, and at the top right is the 'REGISTER' link. The main heading is 'SELECT YOUR FORM' with the instruction 'Choose the type of form according to your requirement'. There are two options: 'PAPER BASED TEST' (with a green checkmark icon) and 'COMPUTER BASED TEST' (with a red checkmark icon). Below each option is a brief description: 'For individual who are new to this process' for the paper-based test and 'For individual who want to re-new the process' for the computer-based test.

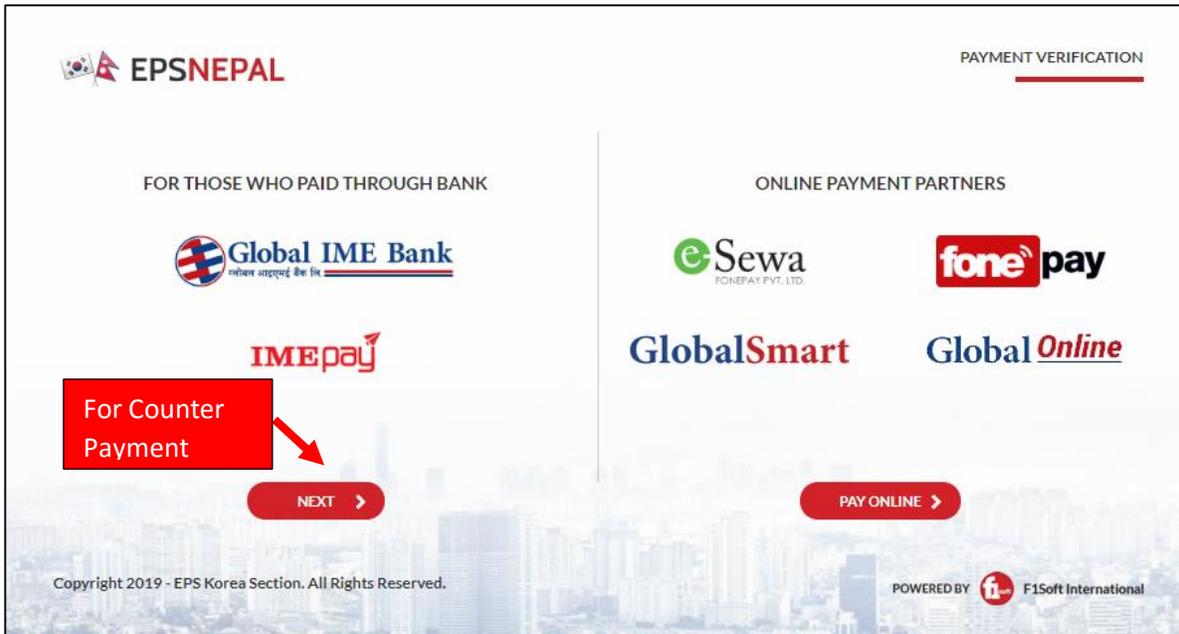
2. VISA Validation

After that below page displays where customer need to verify VISA Validation. Select **Under 5 year** or **Over 5 years** And click **Approve**.

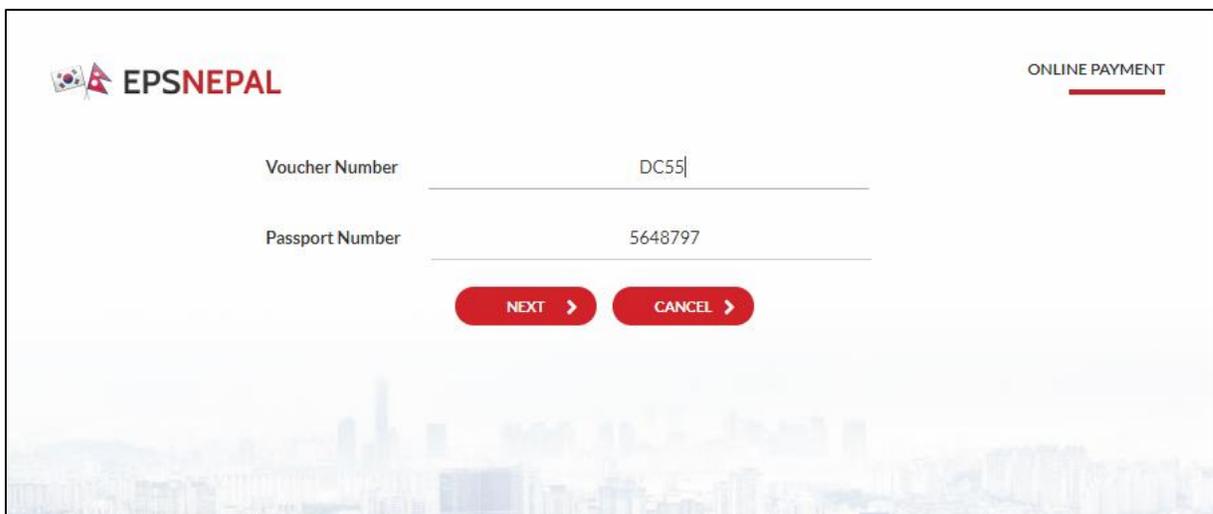
The screenshot shows the VISA Validation page on the EPSNEPAL portal. At the top left is the EPSNEPAL logo, and at the top right is the 'VISA VALIDATION' link. The main heading is 'E-9 AND E-10 VISA VALIDATION' with the instruction 'Please verify your visa information.' Below this, it says 'Stayed in Korea Under E-9 and E-10 Visa.' There are two radio button options: 'UNDER 5 YEAR (FOR NEW ALSO)' and 'OVER 5 YEAR'. A note below the options states: '[Note : Once you press approve, your visa detail will be checked. So, please apply carefully,]'. At the bottom, there are two red buttons: 'APPROVE >' and 'BACK >'. The footer contains 'Copyright 2019 - EPS Korea Section. All Rights Reserved.' and 'POWERED BY F1Soft International'.

3. Selection of Payment Verification or Online Payment Method

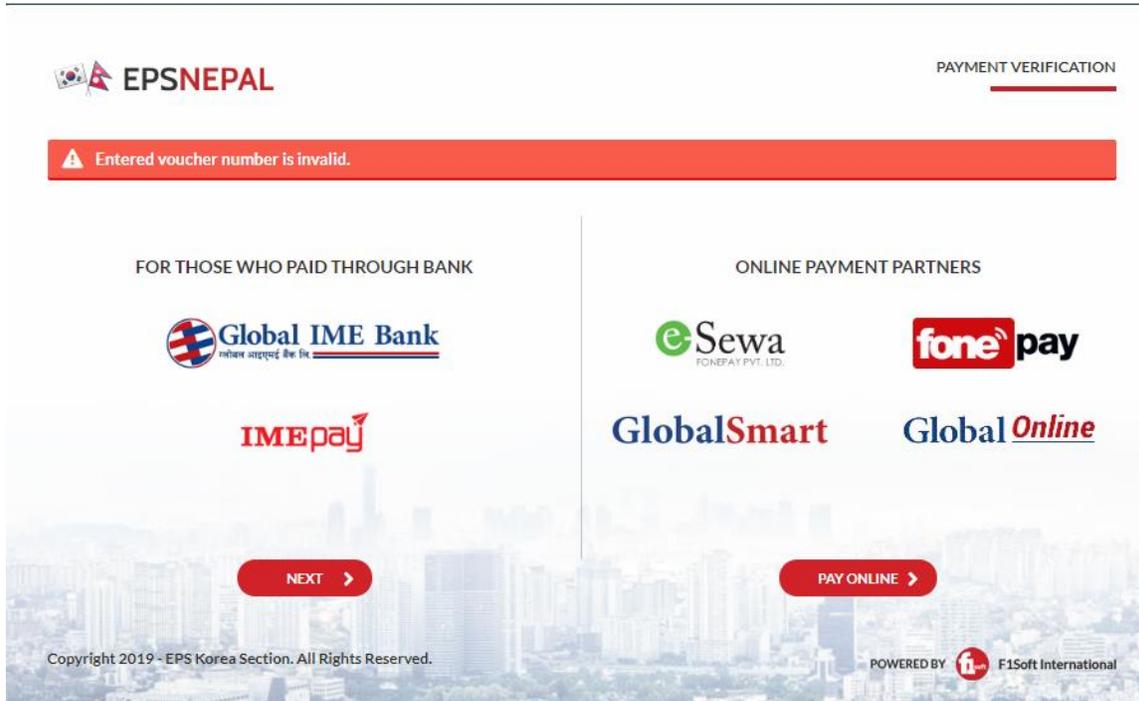
If customer already paid fee with counter then click **NEXT** for payment verification.



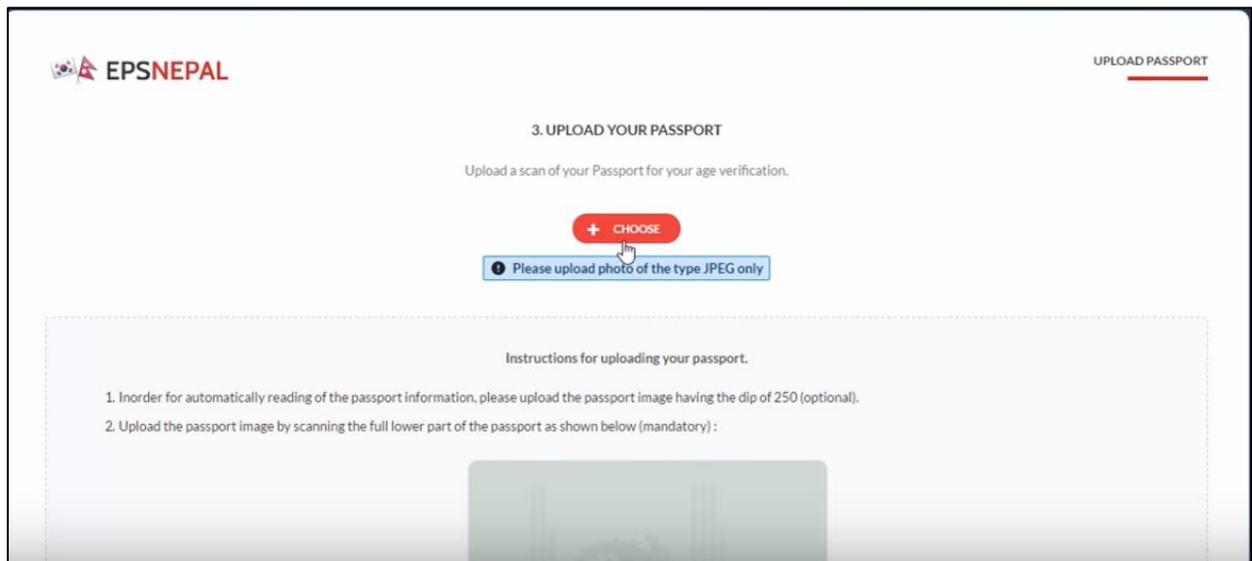
4. After that Customer need to enter Voucher Number and Passport Number and click NEXT for Voucher Payment Verification.



5. If Voucher Payment verification is **Failed** then below screen displays:



If Voucher Payment verification is **Successful** then following page displays. Clicking **CHOOSE** Customer need to Upload Scanned Passport image.



Form Details Entry, Photo Upload, contact no, email etc.

After Filling and Submitting all the detail Admin Card is sent to provided email during form submission.

If any doubt/issues in form fillup, video from below link will be useful:

<https://www.youtube.com/watch?v=glm1p07UpPQ>